Salamanca Industrial Development Agency

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**SUMMARY OF MEETING MINUTES**

 **FOR IDA and SADC BOARD**

**March 02, 2023**

 **4:00 P.M.**

**CALL TO ORDER the IDA and SADC**

Board Member Mike Zaprowski called a combined meeting to order at 4:00 P.M. for the Salamanca IDA and The Salamanca Area Development Corp.

*Board Members:* David Skiba, Brooke Baker, Thomas Cole, John Hill, Mike Zaprowski

*Board Members absent:* None

*Attorney:* None

*Employees:* Laurie Andrews, Gary Milliman

*Guest:* None

 *Press:* None

**APPROVAL OF MINUTES**

David Skiba made a motion to approve the Salamanca IDA’s and SADC’s February 2, 2023 minutes. John Hill seconded the motion.

Ayes: David Skiba, Brooke Baker, Thomas Cole, Mike Zaprowski & John Hill

Nays: None. Motion Carried

**JOURNAL ENTRY’S**

John Hill made a motion to approve the Salamanca IDA’s and SADC’s Journal Entry’s. Mike Zaprowski seconded the motion.

Ayes: David Skiba, Thomas Cole, Brooke Baker, Mike Zaprowski & John Hill

Nays: None. Motion Carried

**APPROVAL OF REPORT, TRANSFERS, AND PAY BILLS**

John Hill made a motion to approve the Salamanca IDA’s and SADC’s reports, transfers, and bills. Mike Zaprowski seconded the motion.

Ayes: David Skiba, Thomas Cole, Brooke Baker, Mike Zaprowski & John Hill

Nays: None. Motion Carried

**NEW BUSINESS**

● Laurie Andrews discussed the search for a new accounting firm.

● Laurie Andrews discussed the building insurance rates for the next fiscal year.

● Gary Milliman discussed his attendance at the Rail Museum board meeting and how he reviewed the need for a plan for the building. The Rail Museum needs to be able to apply for grants for repairs to the building and discussed the IDA’s ability to pay for major repairs. The board discussed options for the building.

**OLD BUSINESS**

● A discussion took place concerning Monroe Table, response from their attorney and the building they occupy. There are other parties interested in renting the building.

**SADC**

● Gary Milliman reported he was still waiting for the plumbing for a bathroom quote. The board also asked Gary to obtain a quote for a partition for the building for the Morningside warehouse.

● Gary presented the board with the quotes from Jim Snyder for the geothermal heating for the Morningside warehouse.

● Laurie Andrews reported there had been no response from Tim Collins and discussed the need to send a second letter to him.

**SECTION 8 PROGRAM**

**●** Laurie Andrews reported the program is coming along well.

**EXECUTIVE SESSION**

A motion was made by Mike Zaprowski and seconded by Brooke Baker to call an executive session at 5:15 pm to discuss personal and financial concerns.

 Ayes: Brooke Baker, Mike Zaprowski, David Skiba, Tom Cole & John Hill

 Nays: None. Motion Carried

A motion was made by Brooke Baker and seconded by Mike Zaprowski to end the executive session at 5:17 pm. No actions were taken.

 Ayes: Brooke Baker, Mike Zaprowski, Tom Cole, David Skiba, and John Hill

 Nays: None. Motion Carried

**ADJOURNMENT**

Brooke Baker made a motion to adjourn the meeting at 5:17 P.M. David Skiba seconded the motion.

Ayes: David Skiba, Thomas Cole, Brooke Baker, Mike Zaprowski & John Hill

Nays: None. Motion Carried

Respectfully submitted,

Laurie Andrews & Gary Milliman