Salamanca Industrial Development Agency

225 Wildwood Avenue, Suite 9, Salamanca, NY 14779

Phone (716) 945-3230, Fax (716) 945-5033

**SUMMARY OF MEETING MINUTES**

 **FOR IDA and SADC BOARD**

**Sept. 13, 2023**

 **4:00 P.M.**

**CALL TO ORDER the IDA and SADC**

Board President, Brooke Baker called a combined meeting to order at 4:03 P.M. for the Salamanca IDA and The Salamanca Area Development Corp.

*Board Members:* Brooke Baker, John Hill, & David Skiba

*Board Members absent:*  Thomas Cole, Mike Zaprowski

*Attorney:* None

*Employees:* Laurie Andrews, Gary Milliman

*Guest:* None

 *Press:* None

**APPROVAL OF MINUTES**

Brooke Baker made a motion to approve the Salamanca IDA’s and SADC’s July 12, 2023 minutes. David Skiba seconded the motion.

Ayes: Brooke Baker, David Skiba, & John Hill

Nays: None. Motion Carried

**JOURNAL ENTRY’S**

Brooke Baker made a motion to approve the Salamanca IDA’s and SADC’s Journal Entry’s. David Skiba seconded the motion.

Ayes: Brooke Baker, David Skiba, & John Hill

Nays: None. Motion Carried

**APPROVAL OF REPORT, TRANSFERS, AND PAY BILLS**

Brooke Baker made a motion to approve the Salamanca IDA’s and SADC’s reports, transfers, and bills. David Skiba seconded the motion.

Ayes: Brooke Baker, David Skiba, & John Hill

Nays: None. Motion Carried

**EXECUTIVE SESSION**

● A motion was made by Brooke Baker and seconded by John Hill to go into Executive Session at 4:04 pm to discuss Monroe Table.

 Ayes: Brooke Baker, David Skiba & John Hill

 Nays: None. Motion carried.

● A motion was made by Brooke Baker and seconded by David Skiba to come out of Executive Session at 4:10 pm

 Ayes: Brooke Baker, David Skiba & John Hill

 Nays: None. Motion carried.

● A motion was made by Brooke Baker and seconded by John Hill to pursue a complaint and judgement against Monroe Table with a cap of $8,000 in legal fees for Stage 1.

 Ayes: Brooke Baker, David Skiba & John Hill

 Nays: None. Motion carried.

**NEW BUSINESS**

● Laurie Andrews & Gary Milliman gave an update concerning the meeting that they had with members of the Rail Museum.

● Thomas Cole tendered his resignation from the Board of Directors. A suggestion was made for his replacement.

● A motion was made by Brooke Baker and seconded by John Hill to accept Thomas Coles resignation from the Board of Directors.

 Ayes: Brooke Baker, David Skiba & John Hill

 Nays: None. Motion carried.

● Gary Milliman resigned from his position with the IDA/SADC. A discussion took place concerning a potential replacement.

**SADC**

● Gary Milliman reported on the progress on the Morningside Warehouse project. Photos of the roof repair were provided. The SADC received a bid for the framing of the bathroom for $7,500.

● A motion was made by John Hill and seconded by David Skiba to reject the bid and to reach out to other contractors for a bid.

 Ayes: Brooke Baker, David Skiba & John Hill

 Nays: None. Motion carried.

● Gary Milliman reported on a bid receive to do the plumbing for the bathroom fixtures from Shembeda Plumbing & HVAC.

● A motion was made by John Hill and seconded by Brooke Baker to accept the bid.

 Ayes: Brooke Baker, David Skiba & John Hill

 Nays: None. Motion carried.

**SECTION 8 PROGRAM**

**●** Laurie Andrews reported the Section 8 office has been extremely busy this summer with the number of applicants tripling. She also reported on a threat made to the office.

**ADJOURNMENT**

Brooke Baker made a motion to adjourn the meeting at 5:10 P.M. John Hill seconded the motion.

Ayes: Brooke Baker, Mike Zaprowski, David Skiba & John Hill

Nays: None. Motion Carried

Respectfully submitted,

Laurie Andrews & Gary Milliman