



Salamanca Industrial Development Agency

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SUMMARY OF MINUTES MEETING FOR IDA and SADC BOARD September 2, 2020 4:00 P.M.

CALL TO ORDER the IDA and SADC

Board Member Michael Zaprowski called a combined meeting to order at 4:05 P.M. of the Salamanca IDA and The Salamanca Area Development Corp.

Board Members: Thomas Cole, David Skiba, Michael Zaprowski

Board Members absent: John Hill, Brooke Baker

Attorney: Robert McLaughlin

Employees: Ruthe Riehle, Shayla Adamic

Guest:

Press: None

APPROVAL OF MINUTES

Michael Zaprowski, made a motion to approve the Salamanca IDA's August 5, 2020 minutes, David Skiba Seconded the motion.

Ayes: David Skiba, Michael Zaprowski, and Thomas Cole

Nays: None. Motion Carried

APPROVAL OF REPORT, TRANSFERS, JOURNAL ENTRYS AND PAY BILLS

Michael Zaprowski made a motion to approve the August 2020 abstracts for the IDA and the SADC, David Skiba Seconded the motion.

Ayes: David Skiba, Michael Zaprowski, and Thomas Cole

Nays: None. Motion Carried

OLD BUSINESS

Ruthe Riehle will be coming up with a Job description and add and will email it to David to be looked over.

NEW BUSINESS

Robert McLaughlin will review the Lease for 117 ½ Main Street regarding possibly increasing the rent to \$2,900 per month and regarding minor repairs and who's responsible, Tenant or Landlord.

The flooding of 117 Main Street UPMC in July was discussed. Robert McLaughlin will write a letter to 5 Star Bank regarding the newly black topped parking lot and how the rain is directed towards our building which is causing flooding.

Robert McLaughlin will write a letter to Amy Rivera the owner of 113 Division Street and Carol Ellis regarding signing the Lead-Based Paint Hazards Disclosure, HQS Certification, Lease for Voucher Tenancy and Housing Assistance Payments Contract. As of April 6, 2020, the Salamanca Public Housing Agency has paid \$1,676 Housing Assistance Payment (HAP) for the rent of 113 Division Street in Salamanca, NY 14779. If they continue to refuse to sign the Rental Assistance paperwork the HAP will have to be repaid to the Salamanca Public Housing Agency.

SADC

Currently the City of Salamanca has sold 300 Banners. The Legon will start to manage the program September 1, 2020.

SECTION 8 PROGRAM

David Skiba made a motion to approve the email pole to hire Tamaycha Arce to manage the front door during COVID-19 starting August 26th until October 9th. 15 hours per week will be paid through the Section 8 program with the CARES act funds. 20 hours per week will be paid by Cattaraugus County One-Stop program starting September 8th. for a total of 120 hours, approximately 6 weeks. Thomas Cole Second the motion.

Thomas Cole Yes

David Skiba Yes

Michael Zaprowski Yes

Motion Carried

EXECUTIVE SESSION

Michael Zaprowski made a motion to go into executive session at 4:15 PM. Thomas Cole Seconded the Motion.

Ayes: David Skiba, Michael Zaprowski and Thomas Cole

Nays: None. Motion Carried

David Skiba made a motion to come out of executive session at 4:40 pm. Thomas Cole Seconded the Motion.

Ayes: David Skiba, Michael Zaprowski and Thomas Cole

Nays: None. Motion Carried

No Action was taken at this time.

ADJOURNMENT

Thomas Cole made a motion to adjourn at 5:03 p.m. David Skiba seconded the motion.

Ayes: David Skiba, Michael Zaprowski and Thomas Cole

Nays: None. Motion Carried

Respectfully submitted,
Ruthe Riehle, *SIDA Managing Director*