



Salamanca Industrial Development Agency

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SUMMARY OF MINUTES MEETING FOR IDA and SADC BOARD May 5, 2021 4:00 P.M.

CALL TO ORDER the IDA and SADC

Board Member Brooke Baker called a combined meeting to order at 4:02 P.M. for the Salamanca IDA and The Salamanca Area Development Corp.

Board Members: Michael Zaprowski, Brooke Baker, John Hill, David Skiba, and Thomas Cole

Board Members absent: NONE

Attorney: Robert McLaughlin on a phone conference

Employees: Shayla Adamic and Ruthe Riehle

Guest: NONE

Press: NONE

APPROVAL OF MINUTES

John Hill made a motion to approve the Salamanca IDA's and SADC's April 7, 2021 minutes, Thomas Cole seconded the motion.

Ayes: Michael Zaprowski, Brooke Baker, David Skiba, Thomas Cole and John Hill,
Nays: None. Motion Carried

JOURNAL ENTRY'S

Brooke Baker made a motion to approve the Salamanca IDA's and SADC's Journal Entry's, David Skiba seconded the motion.

Ayes: Michael Zaprowski, Brooke Baker, David Skiba, Thomas Cole and John Hill,
Nays: None. Motion Carried

APPROVAL OF REPORT, TRANSFERS, AND PAY BILLS

John Hill made a motion to approve the Salamanca IDA's and SADC's reports, transfers, and bills, Brooke Baker seconded the motion.

Ayes: Michael Zaprowski, Brooke Baker, David Skiba, Thomas Cole and John Hill,
Nays: None. Motion Carried

NEW BUSINESS

Southern Tier West will be creating a web site for the Salamanca Industrial Development Agency. The board agreed on the domain name of www.salmunIDA.com. The Salamanca Area Development Corporation and the Housing Choice Voucher Program will be a subcomponent within the new IDA web site.

Michael Zaprowski made a motion to close the UDAG account at Five Star Bank. Brooke Baker seconded the motion.

Ayes: Michael Zaprowski, Brooke Baker, David Skiba, Thomas Cole and John Hill,
Nays: None. Motion Carried

The Board of Directors are not interested in undertaking a mortgage program at this time.

Ruthe Riehle was asked to look into the term of sale for the lots that will be auctioned May 15, 2021. Robert McLaughlin would like a copy.

The Board approved having the office closed on May 14, 2021 and May 17, 2021 while Shayla Adamic takes a long weekend vacation.

Michael Zaprowski notified the Board of Directors that the Salamanca Police Club is interested in purchasing two motorized bicycles (e-bikes) for their bike patrol. This will enable the officers to patrol the Pennsy Trail with the ability to arrive in a timely manner when the public is in need.

Thomas Cole made a motion to purchase 1 of the 2 e-bikes for the Police Club out of the Economic Development Corp. fund. Brooke Baker seconded the Motion.

Ayes: Michael Zaprowski, Brooke Baker, David Skiba, Thomas Cole and John Hill,
Nays: None. Motion Carried

OLD BUSINESS

The Board ABO training has been scheduled for May 26, 2021 for Brooke Baker, David Skiba, Thomas Cole and John Hill.

SADC

NONE

SECTION 8 PROGRAM

Shayla Adamic is negotiating with MRI (formally HAPPY) with the annual renewal on the software program that manages the tenants and landlords for the Section 8 program. She will be removing 1 user as it will no longer be needed.

The Housing Choice Voucher program is still in need of a Housing Quality Inspector.

EXECUTIVE SESSION

NONE

ADJOURNMENT

Michael Zaprowski, made a motion to adjourn at 4:47 p.m. Brooke Baker seconded the motion.

Ayes: John Hill, Michael Zaprowski, David Skiba, Thomas Cole and Brooke Baker

Nays: None. Motion Carried

Respectfully submitted,
Ruthe Riehle and Shayla Adamic