



# Salamanca Industrial Development Agency

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## **SUMMARY OF MINUTES MEETING FOR IDA and SADC BOARD January 6<sup>th</sup>, 2021 Zoom - Virtual Meeting 4:00 P.M.**

### **CALL TO ORDER the IDA and SADC**

Board Member John Hill called a combined meeting to order at 4:32 P.M. of the Salamanca IDA and The Salamanca Area Development Corp.

*Board Members:* Michael Zaprowski, Brooke Baker, John Hill  
*Board Members absent:* David Skiba, Thomas Cole  
*Attorney:* Robert McLaughlin- not present  
*Employees:* Shayla Adamic and Nicole Jimerson  
*Guest:* Ruthe Riehle  
*Press:* NONE

### **APPROVAL OF MINUTES**

Michael Zaprowski, made a motion to approve the Salamanca IDA's and SADC's December 2<sup>nd</sup>, 2020 minutes, Brooke Baker Seconded the motion.

Ayes: Michael Zaprowski, Brooke Baker and John Hill  
Nays: None. Motion Carried

### **JOURNAL ENTRY'S**

John Hill, made a motion to approve the Salamanca IDA's and SADC's December 2020 Journal Entry's, Michael Zaprowski Seconded the motion.

Ayes: Michael Zaprowski, Brooke Baker and John Hill  
Nays: None. Motion Carried

### **APPROVAL OF REPORT, TRANSFERS, AND PAY BILLS**

John Hill made a motion to approve the December 2020 abstracts for the IDA and the SADC, Brooke Baker Seconded the motion.

Ayes: Michael Zaprowski, Brooke Baker and John Hill  
Nays: None. Motion Carried

### **NEW BUSINESS**

Brooke Baker made a motion to approve correct 2021-2022 Budget that was emailed on 12/15/2020, Michael Zaprowski seconded that motion.

Ayes: Brooke Baker, Michael Zaprowski, John Hill  
Nays: None. Motion carried.

Michael Zaprowski made a motion to table the 2021 board election until all board members could be present, John Hill seconded that motion.

Ayes: Michael Zaprowski, John Hill, Brooke Baker  
Nays: None. Motion carried.

A motion was made to add Shayla Adamic and Nicole Jimerson to all accounts held at Community Bank and to leave Ruthie Riehle as admin. on all accounts for 6 months with further discussion in June 2021.

Brooke Baker	YES
Michael Zaprowski	YES
John Hill	YES

Motion carried.

A motion was made to keep David Skiba and Michael Zaprowski as the signatories for 2021.

Brooke Baker	YES
Michael Zaprowski	YES
John Hill	YES

Motion carried

## **OLD BUSINESS**

### **SADC**

Brooke Baker made a motion to approve correct 2021-2022 SADC Budget that was emailed on 12/15/2020, Michael Zaprowski seconded that motion.

Ayes: Brooke Baker, Michael Zaprowski, John Hill  
Nays: None. Motion carried.

A motion was made to enroll Cattaraugus County Bank accounts into online banking to provide uniformity within the IDA.

Brooke Baker	YES
Michael Zaprowski	YES
John Hill	YES

Motion carried.

A motion was made to add Shayla Adamic and Nicole Jimerson to all accounts held at Community Bank and to leave Ruthie Riehle as admin. on all accounts for 6 months with further discussion in June 2021.

Brooke Baker	YES
Michael Zaprowski	YES
John Hill	YES

Motion carried.

Michael Zaprowski made a motion to table the 2021 board election until all board members could be present, John Hill seconded that motion.

Ayes: Michael Zaprowski, John Hill, Brooke Baker  
Nays: None. Motion carried.

A motion was made to go ahead with the proposal in the amount of \$7878.00 for Peterson Roofing to repair the rail museum with understanding that the UDAG account funds will be depleted (\$6278.34) and the remaining balance will come from Economic Development (\$1599.66).

Brooke Baker	YES
Michael Zaprowski	YES
John Hill	YES

Motion carried.

## **SECTION 8 PROGRAM**

None

## **EXECUTIVE SESSION**

John Hill motioned to go into executive session at 4:48pm, Brooke Baker seconded that motion.

Ayes: Michael Zaprowski, John Hill, Brooke Baker  
Nays: None. Motion carried.

John Hill motioned to come out of executive session at 4:48pm, Brooke Baker seconded that motion.

Ayes: Michael Zaprowski, John Hill, Brooke Baker  
Nays: None. Motion carried.

John Hill made a motion to take the nonpayment matters with Monroe table to Robert McLaughlin for advisement.

Brooke Baker	YES
Michael Zaprowski	YES
John Hill	YES

Motion carried.

### **ADJOURNMENT**

John Hill made a motion to adjourn at 5:07 p.m. Brooke Baker seconded the motion.

Ayes: David Skiba, Michael Zaprowski, John Hill and Brooke Baker  
Nays: None. Motion Carried

Respectfully submitted,  
Nicole Jimerson, *IDA Managing Director*